



# T LIBERTARIAN

PARTY HISTORICAL PRESERVATION COMMITTEE

## REPORT

LIBERTARIAN NATIONAL COMMITTEE  
DECEMBER 9-10, 2017

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### Committee Members

Caryn Ann Harlos (Chair)

Dr. Joe Buchman

Joe Dehn

Ed Fochler

James Gholson

**SUBMITTED BY COMMITTEE CHAIR CARYN ANN HARLOS**

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# COMMITTEE OVERVIEW

The purpose of the Libertarian Party Historical Preservation Committee (hereinafter "Committee" or "LPHPC") as per the LNC-creation mandate is to oversee the preservation and publication of Libertarian Party historical documents and to manage the LPedia site. The Committee was created on January 23, 2017 and the members appointed on February 20, 2017.

The scope of this work will last well into several years (the estimate is five years) and LPedia will need to be maintained for the time of its existence.

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## Meetings and Communications

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The Committee is committed to transparency and conducts open meetings every two weeks (or as close as practicable) via Go To Meeting. Committee discussion is also conducted via email with a read-only subscription option available to all Party members by sending a message to [lphpc-request@lists.dehnbases.net](mailto:lphpc-request@lists.dehnbases.net) with "subscribe" in the subject line. Regular news updates are also sent to potential volunteers and history enthusiasts. The minutes and other records from its proceedings are preserved on LPedia ([http://lpedia.org/Historical\\_Preservation\\_Committee](http://lpedia.org/Historical_Preservation_Committee)) and are attached to this report

### ***Meetings conducted since the last report:***

August 16, 2017  
September 6, 2017  
September 27, 2017  
October 11, 2017  
October 25, 2017  
November 8, 2017  
November 29, 2017 (minutes not yet finalized)

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## Motions Considered

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*Joe Dehn moved that we spend up to \$150 plus shipping to test out digitization with two different [video] vendors. This passed without objection.*

*Caryn Ann Harlos moved that an additional short quadraplex tape and several U-Matics tapes be sent for an additional \$70 plus shipping. This passed without objection.*

*Ed Fochler moved that we spend the \$500 for 12 months of Lyrasis membership.*

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## Request for Policy Manual Amendment

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This a longer-term project, and LPedia is a Party asset that needs to be maintained indefinitely. The maintenance includes controlling spam, patrolling edits, back-ups, upgrades, and general administration. As this project was started on an *ad hoc* basis, the Committee has requested this Policy Manual change in order to accomplish these tasks:

### ***Amend Section 1.03 COMMITTEE APPOINTMENTS AND TERMS OF OFFICE (pages 15-16)***

To add to the end of this table:

Committee Name	Size	Member Selection	Chair Selection
<a href="#">Historical Preservation Committee</a>	<a href="#">Five Members</a>	<a href="#">Committee Chair selected by LNC Chair; remaining four members selected by the Committee Chair</a>	<a href="#">LNC Chair Selected</a>

**Amend Section 2.02 COMMITTEE SCOPE AND RESPONSIBILITIES (pages 23-27)**

**[11\) Historical Preservation Committee](#)**

[The HPC shall be responsible for directing the preservation and publication of Party historical documents and the administration of LPedia.org . A report of its decisions and activities shall be delivered at each LNC meeting.](#)

# VOLUNTEERS AND INTERNS




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## Volunteers

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In addition to the Committee, there are multiple dedicated volunteers who have worked on this project as well as regular editors who have taken an interest in maintaining their state pages and updating candidate pages. There have been at least 500 hours of volunteer time invested as a conservative estimate, including Committee meetings. One of the volunteers spends nearly every Saturday for a full day organizing and cataloguing with me at the Parker, Colorado storage facility.

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## Interns

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A request for interns was put out on the National website and multiple applications were received. One application was for an actual internship for school extra credit (high school student); another was an established professional seeking to volunteer; and a few more were young persons seeking to have some experience to put on a resume. I conducted a LPedia training program with them and will continue to monitor and mentor their progress. We will likely put out another request for interns/volunteers in the first quarter of 2018.

# STATUS OF DOCUMENT PRESERVATION

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## Storage Unit

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I and a volunteer (Sarah Ellsworth-Colorado) have committed nearly every Saturday to sorting and organizing the records in the storage unit. This has been a monumental task. Some records were very neatly organized and others were basically thrown into the boxes as the equivalent of "junk drawers." Also due to age, some labels, rubber bands, and other materials had crumbled which need to be re-done.

The "first pass" of documents has been completed with sorting the information into broad accessible categories such as "LNC Minutes," "Conventions," "Training Guides," and the like. We have now begun the next step of organizing within those categories. This will be the most lengthy (multi-year) part of the project. I have started on the affiliate records as inquiries have been made by members as to the availability of old newsletters, governing documents, and similar items. As convention season is coming, Sarah will be taking over the storage organization on the weekends that I am away.

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## Lyrasis

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Lyrasis is a digitization collaborative which coordinates discounted services for libraries and other cultural heritage projects. The first batch of *LP News* was done through Lyrasis with the member discount so that we could test their services. The work was excellent, and the Committee joined Lyrasis through July 2018.

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## Digitization

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### *DOCUMENTS AND PAPERS*

As reported previously, the first priority for the Committee was items of most general Party membership interest which have been determined to comprise newsletters such as *Liberty Pledge* and *LP News*. All of these have been scanned and are being inventoried, electronically sorted with a standard naming convention, and uploaded to LPedia.

The next phase of digitization has begun with segregating out other large format documents that need to be done professionally and other high-interest items such as brochures. These documents have been inventoried and sent to Lyrasis for a price quote.

Some training manuals and official records such as minutes and governing documents have been digitized and uploaded.

### *AUDIO/VIDEO/ELECTRONIC DATA MATERIALS*

There are voluminous audio/video/electronic data materials on multiple formats spanning the gamut of technology from the 1970s forward including: 2-inch quadraplex broadcast reels; audio cassettes; audio reels; Betacam tapes; VHS tapes; U-matic cartridges; 5 ¼ inch discs; 3 ½ inch discs; and ZIP drive disks. A great deal of these items can be digitized/converted by volunteers and arrangements are being made for the audio cassettes, Betacam tapes, audio reels, and 3 ½ inch discs.

Extensive research was done on vendors available to digitize the obscure formats with test samples being sent to several vendors. At this time it was discovered that some of the 2-inch quadraplex tapes were in "helical" format which is even rarer with only one known digitization vendor (the Museum of Broadcast History). One vendor spent multiple hours preparing the helical tape (baking and cleaning) which was sent to the Museum (with no charge for those services). The first diagnosis was that the tape was too far gone and sticky but that there was a slight chance of recovery when the humidity went down. The

Museum was instructed to wait, and the Committee just received word that the tape was able to be recovered though this was likely the very last chance to be able to do so. Now the other similarly formatted and aged tapes are high on our priority as they are also likely to be in the same condition. Other tapes such as Betacam, U-matic, and standard quadraplex have been converted, and some of the content is already uploaded. Volunteer Keith Thompson (Louisiana), who converted the Betacam tapes, is working on some VHS tapes.



### *YOUTUBE CHANNEL*

In order to take advantage of free storage space and to provide an attractive embedding option on LPedia, a YouTube account (lphistoricalpreservation) was created to host the digitized audio and video tapes. The channel will be divided into videos and audios when the content grows.

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## **Update on Acquisitions**

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As word of this project spreads, opportunities have arisen to supplement the Party's institutional memory and acquire important early documents. Several prolific editors have joined LPedia to supplement the information found there.

### *DAVID NOLAN ARCHIVE*

Committee member Dr. Buchman has been sorting through these boxes now that his congressional run is over.

### *ORIGINAL DRAFT OF STATEMENT OF PRINCIPLES WITH HOSPERS' NOTES*

This item is in the hands of the original purchaser who is arranging for its framing and donation for display at the National Headquarters.

### *PRE-LP (1971) REEL TO REELS "SHAPING THE FUTURE LIBERTARIAN CONFERENCE"*

These tapes were obtained from Dan Karlan and digitized by Dr. Buchman and are being uploaded to LPedia.

### *OTHER ARCHIVES*

The online catalogue for the University of Virginia holdings proved to be incorrect. It was decided that it would be useful for volunteers in the areas of the various archives to go and take a look. Joe Dehn related that when he last visited the UVA archives there were about eighty boxes of items that were not inventoried or catalogued. He will be visiting the Hoover archives in California.



## STATUS OF LPEDIA

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### Background

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LPedia is a collaborative history wiki of the Libertarian Party started in February 2005 by Shane Cory as a replacement for the older archive.lp.org. Since June 2013, the site had fallen into technical disrepair as the MediaWiki engine went through version upgrades which were not installed on LPedia primarily due to the fact that there simply was not enough staff time to keep the site updated ;and new account creation was leading to potential security risks as it was installed on the same server as the main LP.org website and thus had to be disabled. During the IT infrastructure cleanup, LPedia was moved to a fully hosted wiki-farm host; however, the database was bloated with over 20 gigabytes of spam and required serious cleaning in addition to the desperately needed updates to the MediaWiki software. Volunteer Bonnie Scott (Vermont) spent dozens of hours over the course of over a month doing this cleanup work which was successfully transferred to the new host. LPedia was re-opened for general account creation and restoration to its purpose as a crowd-sourced collaborative effort on March 31, 2017.

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### Completed and Ongoing Projects

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In order to keep LPedia functional and useful (as well as easier to maintain for successive custodians) a great deal of infrastructure work has been done with much more to come. Following is a bullet-list of project with explanatory notes as needed.

- Categories
  - The former categorization system suffered from over-specificity and unwieldiness. The Committee is in the process of a long re-categorization project which has made significant progress in manner similar to the records in the storage facility, i.e. items were first grouped into several simple main categories and then sub-categorized further as we drill down into the category tree.
- Development of Policies and Page Naming Conventions
  - The policies continued to be developed as the need arises.
- Templates and Extensions
  - Standard templates are categorized and new ones are being developed.
  - Userboxes are being added to all biography pages.
- Search Functionality
  - The native MediaWiki search function is clunky, and other alternatives are being explored. At present, a Google search function was added.
- Licensing
  - Per-page licensing was implemented.

- Categories
  - The former categorization system suffered from over-specificity and unwieldiness. The Committee is in the process of a lengthy re-categorization project.
- Templates and Extensions
  - Templates were refreshed and are being changed to comport with the new categorization plan.
  - Extensions will be kept to a minimum (less to break) but several key extensions were installed.

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## User Statistics

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Last Report: 1,829 Articles / 1,162 Uploads / 19 Active Contributors

Present Report: 2,314 Articles / 1,579 Uploads / 34 Active Users

# DOCUMENT/RECORD MAINTENANCE

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## Inventory and Management

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As boxes are sorted, basic inventories are being created. The final inventory will identify what items are preserved on LPedia with a location coding system so that they can be easily retrieved from the physical archives. Standard naming conventions will also make them easily retrievable in the electronic archives. Duplicates are being noted and culling recommendations made.

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## Data Back-Ups

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The expanding e-archive of documents is backed up when it hits LPedia and is also backed up at my home. Periodically a copy of the archive is taken to an off-site safe deposit box as a last-ditch failsafe.

# BUDGET

LNC funding for Committee projects came from two separate motions, the first for the records preservation portion (\$5,000) and the second for the records relocation (\$5,000) for a total of \$10,000.00 that potentially would have come from the general budget. However, fundraising efforts were undertaken to voluntarily fund all expenses. Fundraising exceeded that amount. Following are the current expenditures and revenue (and the tabulated expenditures):

**Total Expenses Booked: \$8,979.21<sup>1</sup>**

**Total Revenue: \$11,470.00**

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<sup>1</sup> I am inquiring with staff whether the hosting expenses which were incurred prior to this Committee formation should be more correctly categorized as an IT expense.



**Libertarian National Committee, Inc.**  
**Account QuickReport**  
 January 1 through December 4, 2017

4:02 PM  
 12/04/2017  
 Accrual Basis  
 Amount

7300 - Program-Related Expenses		7395 - Lpedia Historical Preservation									
Type	Date	Num	Name	Memo	Split						
7300 - Program-Related Expenses											
7395 - Lpedia Historical Preservation											
Bill	01/16/2017	Lpedia	MMWikis Holdings	Hosting for Lpedia	21 - Accounts Payable						310.00
Credit Card Charge	04/14/2017		Uline, Inc.	BB&T Shipping Supplies	2225 - BB&T Visa						481.79
Credit Card Charge	04/19/2017		American Airlines	Staff Travel Hist Pres Committee	2224 - PNC Visa Card						131.91
Credit Card Charge	04/20/2017		Allianz Global	Travel Insurance related to Hist Presv Move	2224 - PNC Visa Card						21.88
Credit Card Charge	04/21/2017		U-Haul International - AMERCO, Inc.	BB&T Storage Moving Expense	2225 - BB&T Visa						1,933.80
Bill	04/25/2017	HPC-Move-0417	Minero Movers	Moving Labor	21 - Accounts Payable						280.00
Credit Card Charge	05/01/2017		Aldi, Inc.	Hist Prev Food	2225 - BB&T Visa						34.37
Credit Card Charge	05/01/2017		Wyndham Worldwide	HPC Related Travel	2225 - BB&T Visa						66.39
Credit Card Charge	05/01/2017		Chick-Fil-A, Inc.	HPC Related	2225 - BB&T Visa						23.97
Credit Card Charge	05/01/2017		Fivestar Newcomb Oil & Food	HPC Related	2225 - BB&T Visa						72.42
Credit Card Charge	05/01/2017		High Palms Food Coop	HPC Related	2225 - BB&T Visa						24.23
Credit Card Charge	05/01/2017		Kroger, Inc.	HPC related	2225 - BB&T Visa						46.50
Credit Card Charge	05/01/2017		U-Haul International - AMERCO, Inc.	HPC related	2225 - BB&T Visa						225.00
Credit Card Charge	05/01/2017		OneStop Gas & Food	HPC Related	2225 - BB&T Visa						73.22
Credit Card Charge	05/01/2017		Phillips 66 Ez Go	HPC Related	2225 - BB&T Visa						131.39
Credit Card Charge	05/01/2017		Rio Grande Mexican	HPC Related	2225 - BB&T Visa						51.98
Credit Card Charge	05/01/2017		Choice Hotels Group, Inc.	HPC Related	2225 - BB&T Visa						160.81
Credit Card Charge	05/01/2017		Wakreney Gas	HPC Related	2225 - BB&T Visa						79.83
Credit Card Charge	05/01/2017		Wawa Corp.	HPC Related	2225 - BB&T Visa						52.30
Credit Card Charge	05/02/2017		Red Robin, Inc.	HPC Related	2225 - BB&T Visa						26.93
Credit Card Charge	05/04/2017		HMS - Host Marriott Corporation	HPC Related	2225 - BB&T Visa						15.97
Credit Card Charge	05/04/2017		Shell Oil Co. US	HPC Related	2225 - BB&T Visa						12.31
Credit Card Charge	05/21/2017		Uline, Inc.	HPC Related	2225 - BB&T Visa						122.53
Bill	07/07/2017	FedEx	Harios, Caryn Ann (Reimbursement)	FedEx for Hist Presv	21 - Accounts Payable						182.12
Bill	08/02/2017	Amazon Reimb	Harios, Caryn Ann (Reimbursement)	Amazon for Hist Presv	21 - Accounts Payable						160.99
Bill	09/05/2017	FedEx	Harios, Caryn Ann (Reimbursement)	FedEx Shipping	21 - Accounts Payable						60.30
Bill	09/25/2017	VideoPark.com	Harios, Caryn Ann (Reimbursement)	VideoPark.com	21 - Accounts Payable						50.00
Bill	10/25/2017	0736373-IN	Lytrasis, Inc.	LP News Scanning	21 - Accounts Payable						3,507.94
Bill	11/02/2017	201707-LNC01	Brieny, Elizabeth	HPC Work File Transfers / PDF Cleanups, Etc.	21 - Accounts Payable						170.00
Bill	12/01/2017	28	Museum of Broadcast Technology	Recording Reproduction	21 - Accounts Payable						200.00
Bill	12/01/2017	0737832-IN	Lytrasis, Inc.	LP News Scanning	21 - Accounts Payable						268.33
Total 7395 - Lpedia Historical Preservation											8,979.21
Total 7300 - Program-Related Expenses											8,979.21
<b>TOTAL</b>											<b>8,979.21</b>

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## Earmarked Funds

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Up to \$400 was dedicated from special donations for the framing of the Statement of Principles. A donor will be giving funds for t-shirts if the LPHPC wishes to fund-raise using these at Convention.

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## Recurring Expenses

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- MyWikis hosting and maintenance: \$310/year
  - This is a fully supported option. The host installs all upgrades and resolved trouble tickets.
- Amazon server: up to \$25/month
  - Some files are too large to upload directly to the wiki host (audios, videos, large graphics) and are hosted on a separate server. The Amazon server also hosts LPedia database backups.
- Dropbox: \$100/year
  - This is the portal for volunteers to upload and retrieve documents for assignments by the LPHPC. It also contains backups of other maintenance documentation and a redundant copy of the database backups.

# 2018 NOLA CONVENTION

A table has been reserved for the Committee at the Convention. Items of interest will be brought and displayed.

## PRESS MENTIONS

A brief blurb about LPedia will be in the February 2018 hard-copy issue of *Reason* magazine. Items and information about this project are regularly used internally in *LP News* and *Liberty Pledge*.

### LPedia: Preserving our history

The Historical Preservation Committee of the Libertarian National Committee is pleased to announce the relaunch of LPedia.org, thanks to the work of several dedicated volunteers.

LPedia is a collaborative wiki of the history of the Libertarian Party, and will be home to the wealth of historical documentation being digitized and preserved by the committee. LP members are welcome to use it as a resource, or to open an account and participate as a contributor.

"As we grow and move towards our future, we must know our past, and we are in serious danger of losing it," said Committee Chair Caryn Ann Harlos. "Many of the original delegates and liberty-fighters that started this party have passed away, and with them go their memories and their archives."

Party members are welcome to view the committee's discussions and deliberations.

**LP members are welcome to use LPedia as a resource, or to open an account and participate as a contributor.**

LPEDIA



**A Collaborative History of the Libertarian Party**

Its read-only committee discussion list is available by sending a message to *LPHPC-Request@Lists.DchnBase.net* with "subscribe" in the subject line. Chair Harlos can be reached directly at Caryn.Ann.Harlos@LP.org.

"This will not be limited to national items," said Harlos. "State parties can also use LPedia to preserve and update their history. It will take on a life of its own—spontaneous order, if you will. Very libertarian," she says.

Contributions are sought to assist in funding the archiving of voluminous LP records that the committee aims to add to LPedia.org. To help get these materials into the hands of activists, affiliates, and members, visit *TinyURL.com/donate-lp-history* to make a donation. •

# MEETING MINUTES

Attached.



# LIBERTARIAN

## PARTY HISTORICAL PRESERVATION COMMITTEE

### **MEETING SUMMARY August 16, 2017**

Date and Time: Wednesday, August 16, 2017 @4pm Mountain

Where: Online: Go To Meeting

Committee

Attendees: Caryn Ann Harlos, Joe Dehn, Ed Fochler, James Gholson, Joe Buchman

Member

Attendees: Michael Fucci, Andrew Kolstee, Chuck Moulton, Paul Frankel

Meeting was called to order at 4:03pm. The Minutes/Summaries from July 26, 2017 were approved with corrections. Caryn Ann had posted the prior summaries to LPedia. Chuck Moulton asked for an item to be added to the agenda regarding counties in different states with the same county names.

**Records Archive Update:** Sarah and Caryn Ann were not going to be there for the next weekend and were not there last weekend. Caryn Ann did begin work on sorting the audio/video tapes at her home. A volunteer has been found to digitize the Betacam tapes.

**Nolan Archive:** Joe B. has been working through some of the boxes with a priority on items for which there may only be one copy such as the Libertarian Vanguard. He is busy with his campaign and also has the Utah newsletter to scan. This will be an ongoing project.

**Categories:** Andrew Kolstee changed the state and local party templates. A new project needs to be undertaken to branch out further on our category re-organization. As an example, LNC meeting minutes were discussed. Presently they would be categorized under Records>Documents. Documents is not a good sub-category name, but it was imported from the prior structure.

So top-level would be Records with the following sub-categories:

>Governing Documents

>Meeting Records

>Financial Records

Etc.



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So it would be first by “type” and then potentially under those would be by geography.

**Templates:** Andrew Kolstee finished the state and local templates and still is drilling down to find all the stray ones. He has added templates to many “people” articles, and this is an ongoing project. Over 200 people now have the “people” infobox.

**Policy Updates:** Joe D. is still working on the updates to the policies.

**Scanning:** The LP News is still about thirty to forty days before completion. Joe Buchman is still working on the large size Libertarian Vanguard.

**Other Archives:** Joe Dehn has been looking into other archives and this is still a work in progress and is dependent upon decisions to be made at the LNC meeting.

**Per Page Licensing Notation:** Ed Fochler is continuing to research these items.

**Media Player Extension:** Joe Dehn looked into the most popular and supported extension: <https://www.mediawiki.org/wiki/Extension:EmbedVideo>. The committee discussed the need for policies on embedding videos and the possibility of clutter (such as LNC meetings with twenty videos). The question was raised about the possibility of using YouTube as our delivery and/or storage utility. Caryn Ann brought up how we would still have our archive copies of YouTube videos if something happened to them. We could use YouTube opportunistically and have the offline back-up as a fallback and to conserve our own auxiliary server. Ed Fochler pointed out that we could craft rules as we start to use.

**LNC Meeting, Report, and Recommendations:** The draft report was reviewed, and Joe Dehn asked about the items for which LNC authorization is being requested. Caryn Ann discussed the LNC concern about “hoarding” and making a good faith effort to show that the Committee is willing to make culling recommendations. The authority to dispose is not a requirement to destroy; the goal is to remove them from the LNC official storage. It is not a great deal of items at this point but comprises utility receipts and the like. The date was chosen conservatively and somewhat arbitrarily at fifteen years.



Regarding legacy software manuals and disks, there is digibarn.com who preserves these items.

“Dispose of” language will be used instead of “destroy.”

**Search Issues:** Caryn Ann brought up an issue that Michael Chastain (a Party supporter) had with the LPedia search and a way it can be refined. The differences between these issues and disambiguation were discussed. The Committee needs to keep in mind that we have to gear the site to be friendly to the casual user and how they would expect to be able to search for items. Joe Dehn is adding additional clarification to the home page. Ed Fochler is looking into the default behavior to see if this can be changed and simplified. Putting the search functionality in the sidebar would also be useful.

**Unnecessary Namespaces:** Ed Fochler will research into this issue and delete namespaces that are not necessary and not used.

**Disambiguation:** There are some county party names that may occur in several states. Andrew Kolstee has been making the disambiguation pages as these come up.

**Original John Hospers Statement of Principles:** This was purchased by a friend in the Ebay auction who is planning on donating this to the Party for display at Headquarters. Caryn Ann gave the background information that was discovered about the history of this document over the years.

**Misc:** Caryn Ann has ordered 5 out of the 10 bankers’ boxes (cartons of 10) previously authorized.

**Ed Fochler loves us guys.**

Meeting adjourned at 5:40pm.

**Next meeting is set for September 6, 2017 at 4pm Mountain.**



# LIBERTARIAN

## PARTY HISTORICAL PRESERVATION COMMITTEE

### **MEETING SUMMARY September 6, 2017**

Date and Time: Wednesday, September 6, 2017 @4pm Mountain

Where: Online: Go To Meeting

Committee

Attendees: Caryn Ann Harlos, Joe Dehn, Ed Fochler, James Gholson, Joe Buchman

Member

Attendees: Michael Fucci, Andrew Kolstee, Chuck Moulton

Meeting was called to order at 4:00pm. The Minutes/Summaries from August 16, 2017 were approved with corrections. Caryn Ann had posted the prior summaries to LPedia. Caryn Ann needs to remember that Ed's last name is pronounced like folklore. The agenda was re-ordered at Andrew Kolstee's request.

**Categories:** Caryn Ann has been moving categories around as per prior plans. She is also starting to move things into proper categories during routine edit patrols. This meeting the category of "Events" was discussed. Items currently in "History" are all over the place and need to be put in proper categories.

Presentations (such as the Tonie Nathan speech at the Houston cocktail party) were given as an example. Presentations that are given in multiple situations (same speech given at conferences for example) are different from one-off events. Links to these audios can be in multiple places, such as an individual page for a speech, the main event for which the speech was a part, and on the individual's own page. Are audios publications? Or an event? It was decided to keep these under events with subcategories of speeches, interviews, lectures, panel discussions etc.

Dates needs to be moved out of History (up a level), and in fact, that whole History section needs to be sorted differently and that category deleted. Caryn Ann will be working on this. "Libertarian Party Milestones" should be a category and "Formation of the Libertarian Party" would be found under that. A parallel category would be "World Events."

**Templates:** Andrew built a convention template and had noticed an inconsistency that needed to be cleared up. We will want to use a standardized format with State-Convention-Year. If there were any peculiarities and differences in how the state



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parties named their conventions we will do a re-direct for those names to keep things consistent and not have to worry about how state parties did not follow a consistent pattern. This will also make it easy for users to scan a list. Disambiguations would be handled the same way we did with the common local party names with counties in multiple states. The only additional words that would be needed would be if it were a “special convention” – the assumption would be the annual convention so that would not need to be stated.

If there are discrete time periods in a continuing institution (such as the LNC in which the term spans are individual periods) those should be placed in parenthesis but not for a one-time event such as a convention. The parenthesis would then be considered or be a marker for pieces of a whole. The issue of the various iterations of the Radical Caucus was discussed as a disambiguation will need to be created.

The National Platform Committee though would not have parenthesis since it is a new institution formed for each convention, and the year reference would be for the year of the convention at which their proposals will be considered.

**Userboxes:** This will be continued next meeting after James gives some additional information over email. James explained that these are intended to be colourful badges for users to jazz up their pages. We need to get an artist to add images to these boxes or James can work on those.

**Records Archive Update:** Sarah and Caryn Ann will not be there for the next few weeks due to other obligations.

**Nolan Archive:** Joe B. has been offline working on his congressional campaign and has not had much progress but is getting back to work on this. In November, Joe B. will need to be trained on uploading and creating in LPedia itself.

**Categories:** Andrew Kolstee changed the state and local party templates. A new project needs to be undertaken to branch out further on our category re-organization. As an example, LNC meeting minutes were discussed. Presently they would be categorized under Records>Documents. Documents is not a good sub-category name, but it was imported from the prior structure.

So top-level would be Records with the following sub-categories:  
>Governing Documents





# T LIBERTARIAN

## PARTY HISTORICAL PRESERVATION COMMITTEE

>Meeting Records  
>Financial Records  
Etc.

So it would be first by “type” and then potentially under those would be by geography.

**Templates:** Andrew Kolstee finished the state and local templates and still is drilling down to find all the stray ones. He has added templates to many “people” articles, and this is an ongoing project. Over 200 people now have the “people” infobox.

**Policy Updates:** Joe D. is still working on the updates to the policies.

**Scanning:** The LP News will need the full ninety days to be completed. Caryn Ann has been keeping in touch with the vendor. Joe B. inquired where the records were sent as Hurricane Irma may hit North Carolina. Caryn Ann will inquire about their safety and mitigation measures. During the meeting she discovered that the facility is located in Brown’s Summit, North Carolina.

**Other Archives:** Joe Dehn has been looking into other archives and this is still a work in progress and is dependent upon decisions to be made at the LNC meeting.

**Per Page Licensing Notation:** Ed demonstrated how the template is triggering the per-page licensing notations at the bottom of the page. We could use a blank template to trigger this to reduce clutter on the page. Ed pointed out that there is text at the bottom of the page as well. Joe D. suggested that text be generated in the template only for the non-default licenses.

**Media Player Extension:** Joe D. installed the extension and gave an illustration of his prior concern over page clutter. The page for LNC Meeting 6 May 2012 was used. James noted that he couldn’t see images from videos since he has security settings that are blocking them. James suggested that perhaps an outline could be put around the videos to give the security-conscious user a clue that some content is missing. Joe D. stated that perhaps the labels to the left could also be a hyper-link. Joe D. will look into putting a shaded background or outline to solve James’ concern. Caryn Ann stated that after seeing this page, she is not concerned about the many



thumbnails as long as they are at the bottom of the page. It almost functions as a photo gallery.

**LNC Meeting, Report, and Recommendations:** Each motion presented by Caryn Ann passed with the amendment that the invoices and such should only be kept as far back as three years. The LNC was very pleased that there was a culling recommendation that they called an “anti-hoarding” clause. We will need to think ahead about a possible budget or Policy Manual amendment. Tim Hagan requested that Caryn Ann confer with him ahead of time.

**Search Issues:** Ed has not had a chance to look into this further. Caryn Ann referred Ed to the Audacity wiki that had a search feature called “Sphinx Search.”

**Unnecessary Namespaces:** Ed tested disabling the gadget namespaces on his test site with no issues so he will proceed with deleting those on the live site.

**Betacam Conversions:** Keith Thompson has the tapes to convert, and the shipping was approximately \$60. Caryn Ann submitted for reimbursement for these.

**Audio Conversions:** Caryn Ann had Wayne Harlos’ high-end TEAC deck repaired in order to work on these items.

**Video Digitization:** Caryn Ann provided a summary at the end of the minutes of her research into vendors and costs. Joe B. is not sure that we need to worry about up-conversion as that can likely be done on our end. The only reason to do up-conversion is for display on a large screen as the typical conversion is perfectly viewable on a computer screen. Caryn Ann discussed her recommendations for these. James had concerns over lossless video formats in the original conversion.

*Ed Fochler moved that we spend \$100 on some test conversions at the best rates. Joe B. seconded.*

Caryn Ann suggested that we send one of the short tapes each to the two preferred vendors to test both the tapes and the vendors. It is likely that the tapes are in the same condition as they have consistently been in the same environment and are from the same time period but allot up to \$150 plus shipping. Joe B. suggested that Caryn Ann check to be sure that these titles are not already on YouTube in order to prioritize.



Joe D. amended the motion as follows, and Joe B. seconded.

- *to spend up to the \$150 plus shipping to test out digitization with two different vendors.*

The amended Motion passed without objection.

As far as VHS tapes are concerned, Caryn Ann did research on these as well and discovered that when there are large quantities of these tapes, the recommendation is to obtain a VHS to DVD machine and do it ourselves. New machines would cost about \$500 with recommended models. (Funai Combination was one of the highest recommended machines). Both Joe D. and Joe B. have VHS to DVD machines already. Joe D. will test some of his own tapes to see how they come it to determine if he can do some of these conversions.

**YouTube Account:** Caryn Ann created a YouTube account with the name of LPHistoricalPreservation.

**Opinion Pieces:** Caryn Ann would like to discuss this at a future meeting, so this will be placed on the agenda so it is not forgotten.

**Broken Template:** James B. fixed the issues on the Temporary Platform page. We need to locate a hard copy in order to find an original of this as some of the text may not be correct. Joe D. is going to put it into the document namespace in the meantime.

**Framing of Statement of Principles:** Lauren Daugherty asked for the Committee's opinion on whether this should be a stand-alone item or be combined with another piece of our selection. Discussion was had about the layout and likely placement in the Alexandria office. There is a small reception area. It was decided that this should be a stand-alone piece due to both its significance and potential limited places for it to be displayed at Headquarters (there are also considerations of being away from sunlight and air conditioning vents). We will be bringing this piece to New Orleans.

**And Ed Fochler loves us guys.**



# LIBERTARIAN

PARTY HISTORICAL PRESERVATION COMMITTEE

Meeting adjourned at 5:52 pm.

**Next meeting is set for September 27, 2017 at 4pm Mountain.**



## MEETING SUMMARY September 27, 2017

Date and Time: Wednesday, September 27, 2017 @4pm Mountain

Where: Online: Go To Meeting

Committee

Attendees: Caryn Ann Harlos, Joe Dehn, Ed Fochler, James Gholson, Joe Buchman

Member

Attendees: (not noted due to recording failure)

**Note: The window was closed out without the recording and thus the summary is not as complete as is typical.**

Meeting was called to order at 4:04pm. The Minutes/Summaries from September 6, 2017 were approved with corrections. Caryn Ann had posted the prior summaries to LPedia.

**Records Archive Update:** This has been coming along as projected with Caryn Ann and Sarah Ellsworth working each Saturday.

**Nolan Archive:** Dr. Buchman will not be able to move much more on this until after the November election. He has uploaded several items including a 1971 libertarian conference.

**Categories:** Caryn Ann has been moving categories around as per prior plans. She is also starting to move things into proper categories during routine edit patrols. The question arose under the topic of "People" whether or not the common prefix of "Current and Former" is useful. It was decided that these would be discarded. The organization of the various positions at the national, state, and local level were discussed, and Caryn Ann will make those corrections.

Files and images will need to be categorized as a future task.

**Templates:** Andrew Kolstee will be compiling an index for these.

**Policy Updates:** Joe D. is still working on the updates to the policies.



# LIBERTARIAN

## PARTY HISTORICAL PRESERVATION COMMITTEE

**Scanning:** The LP News will need the full ninety days to be completed and is expected to be done the end of October.

**Audio/Video Tapes:** Caryn Ann explained the findings from the two video archive companies on the two test tapes. Out of the two tapes believed to be 2inch Quadraplex, one of them was in “helical” format which is a rarely used format from that time and only one known vendor can convert. Larry of [quadtapexfer.com](http://quadtapexfer.com) recommended that source (notes will be in video summary attached to October 11<sup>th</sup> agenda) and will prepare the tape by extensive baking and send. Larry has not invoiced for this work, so Caryn Ann would like to give him some business as he has been very helpful.

*Caryn Ann moved that an additional short quadraplex and several UMatric tapes be sent for an additional \$70 plus shipping (note: \$50 remained from prior authorization so this is for \$120 plus shipping). Ed Fochler seconded, and this passed without objection.*

Caryn Ann has donated about half of the shipping so far as an in-kind donation. A full breakdown will be in the next Committee report.

**Per Page Licensing Notation:** Ed is still working on this and has some research to do as the per-page notation seems to be specific by namespace as well.

**Media Player Extension:** Joe D. added graphical clues for those that have javascript disabled so that a media box is not appearing.

**Search Issues:** Ed has researched possible solutions and demonstrated a potential Google-based solution on the test site. The search results were very extensive and included texts of pdfs, but the result was unattractive. Ed will look into a way to improve the appearance, and Caryn Ann will check with the hosting company for their recommendations.

**VHS to DVD:** Caryn Ann shipped VHS tapes to Keith Thompson. She will check with him on the status. Joe Dehn tested his machine, and it did not work. Dr. Buchman checked his machine, and it did work.

**Audio Conversions:** Caryn Ann has not made further progress on these.



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## PARTY HISTORICAL PRESERVATION COMMITTEE

**Amazon Drive:** Caryn Ann explained why there are a few images there along with the media files. It was decided that they can remain in that space.

**Tagline:** Caryn Ann suggested a byline be added to the front page. James will look into this. These taglines can be rotated out.

**Fundraising for framing of Statement of Principles:** \$300 was raised. Caryn Ann will be working on this with Lauren Daugherty.

**And it was confirmed that Ed Fochler loves us guys.**

Meeting adjourned at 5:52 pm (estimated)

**Next meeting is set for October 11, 2017 at 4pm Mountain.**



# T LIBERTARIAN

## PARTY HISTORICAL PRESERVATION COMMITTEE

### **MEETING SUMMARY October 11, 2017**

Date and Time: Wednesday, October 11 2017 @4pm Mountain

Where: Online: Go To Meeting

Committee

Attendees: Caryn Ann Harlos, Ed Fochler, James Gholson, Joe Buchman

Member

Attendees: Andrew Kolstee, Nick Mangini, "Litterbox" (who never identified themselves)

Meeting was called to order at 4:03pm. The Minutes/Summaries from September 26, 2017 were approved with corrections. Caryn Ann had posted the prior summaries to LPedia.

**Attendee Comments:** Andrew Kolstee requested clarification on the naming conventions for state conventions, i.e. should the word "state" be included as in "Colorado State Convention" versus "Colorado Convention." Prior minutes were revised and the naming convention is STATE-CONVENTION-YEAR, so the word "state" would be excluded.

**Records Archive Update:** This has been coming along as projected with Caryn Ann and Sarah Ellsworth working each Saturday. Caryn Ann wanted to get uploaded training items that have been requested and hopes to get them up this week.

**Nolan Archive:** Dr. Buchman will not be able to move much more on this until after the November election.

**Categories:** Caryn Ann has been moving categories around as per prior plans, particularly removing the "current and former" lead-ins on some prior categories. Caryn Ann and Andrew have been doing a great deal of this work. Andrew will be adding the "defaultsort" option to the people infobox templates.

**Templates:** Andrew Kolstee will be compiling an index for these.

**Policy Updates:** Joe D. is still working on the updates to the policies as per our last meeting.





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## PARTY HISTORICAL PRESERVATION COMMITTEE

**Scanning:** The LP News are on their way with the hard drive. Caryn Ann was given an anticipated deliver date of next Tuesday.

**Audio/Video Tapes:** Caryn Ann gave a recap of the adventures with the broadcast tapes. One of the two quad tapes that were sent out has come back, and it is wonderful. The other turns out to be a different kind of tape (helical), which is rare, and only one facility (known of to the vendor) has this machine. The tape was baked by the original vendor and then sent off to the helical vendor. He attempted to play it, but it was too sticky, but he said that the environment makes a big difference and if he waits until February there is a small chance it might play. Caryn Ann instructed him to do so. We will have to make a further decision then. Additional tapes are going out this week to give some work to the video vendor that has helped us so much without any charge so far. Caryn Ann has been getting over the learning curve with Audacity and is starting on the audio files. The Betamax files need to be uploaded as well as numerous scanned files. Caryn Ann has a lot of moving parts to keep track of.

James Gholston pointed out that the logo used as an image on the You Tube audios is not the “official” one. Caryn Ann acknowledged this, but explained that even the modified “unofficial” logos are also part of the messy world of history. James wants to be sure we have the best reconstruction of the original for historical purposes.

**Per Page Licensing Notation:** Ed Fochler noted that the default licensing is by name-space as suspected, and has begun adding that to “Documents” and “Files.” Ed will be adding this to the “Talk” pages as well. Ed has already modified the appropriate templates. We will have this on the agenda for one more meeting to see if any other issues come up.

**Google-ification:** Ed was able to make the search function more visually attractive and clean on one page, and he has changed it on the main site. It is now pulling up items from the PDFs which is fantastic. MyWikis could not install the prior suggestion and are still exploring other options. They can continue to do so, and we can make a decision then. This may be a temporary solution as it seems that Google may be discontinuing this service.

**Framing the Statement of Principles:** The donor is nervous about shipping it to Lauren for framing and is looking into local options. He will be reporting back to Caryn Ann soon.



**Rotating Taglines:** James Gholston was going to handle this but he temporarily forgot about it. He will work on this.

**Omni-Outliner:** Caryn Ann demonstrated how she is using that to assist with the category planning.

**Appearance of Category Pages:** Caryn Ann brought up that the Category pages are just not very attractive but this may just be par for course. We need to start fishing around for a potential extension that may be able to do this as an expanding category tree though we need to be careful on installing too many extensions because of future maintenance problems.

**Page Deletions:** Caryn Ann asked Andrew for assistance in handling some pages that have been through the voting process. It turns out that each of these need to be merged or put into a talk page. James will take care of the three pending items.

**And it was confirmed that Ed Fochler finds us intriguing but is not sure if he loves us.**

Meeting adjourned at 4:50pm (a record).

**Next meeting is set for October 25, 2017 at 4pm Mountain.**



# LIBERTARIAN

## PARTY HISTORICAL PRESERVATION COMMITTEE

### **MEETING SUMMARY October 25, 2017**

Date and Time: Wednesday, October 25, 2017 @4pm Mountain

Where: Online: Go To Meeting

Committee

Attendees: Caryn Ann Harlos, Ed Fochler, James Gholson, Joe Buchman, Joe Dehn

Member

Attendees: Andrew Kolstee, Chuck Moulton

Meeting was called to order at 4:05pm. The Minutes/Summaries from October 11, 2017 were approved with corrections. Caryn Ann had posted the prior summaries to LPedia.

**LP News:** The scanning job is done and came out fantastic. Michael Fucci has started working on posting these. The bill ended up right in the middle of the approved authority.

**Records Archive Update:** This has been coming along as projected with Caryn Ann and Sarah Ellsworth working each Saturday.

**Nolan Archive:** Dr. Buchman will not be able to move much more on this until after the November election.

**Safe Deposit Box:** Caryn Ann has obtained a safe deposit box and has put one back-up and the Lyrasis disk in the box. This is a last-resort option, as this will likely be updated, at most, once a month.

**Licensing Notations:** This was carried-over in the event that there were any tweaks or comments. Ed Fochler added licensing to the appropriate Talk pages. The yellow boxes that contain additional information were left untouched and contain additional information. Ed just took care of the templates that were only dealing with licensing.

**Rotating Tag Lines:** James Gholston had forgotten to work on this, and a test was done during the meeting, but he had replaced all of the text rather than just adding an additional line. James will work on this between meetings.



**Categories:** A discussion was had on categorizing images and files. Andrew Kolstee will create a template for images that will disburse them into categories with an expanded description page. These descriptions can include links to relevant articles, in the style of a structured caption with a tagging template that would automatically generate the appropriate category. An image type should also be included, such as maps, logos, and photographs. This would not include things such as scans of newsletters which are just an alternate way to view a document. Additionally, there is the possibility of confusion over the use of the word “tag” here and the word “tag” in Wikimedia maintenance.

**Templates:** Andrew Kolstee started an index for these at LPedia: Templates. The bolded ones have complete documentations.

**Policy Updates:** Joe D. is still working on the updates to the policies as per our last meeting.

**Embed PDF:** Ed tried out the example on the test site, and it worked fine, so he put it up on the main site. Joe Dehn viewed the example on the Sandbox and found that it was not viewing properly. After experimentation, it was determined that this was a problem that can develop dependent upon an individual’s user settings in their browser. There does not appear to be any way to go to the full view from the framed view so that the actual document link would need to be included. Caryn Ann explained the intended use with an analogous example of how we use the photo gallery view. Any use outside of those functions could be fixed by an administrator. This extension will be left installed for us to use and potentially re-visit later. It is agreed that this was not intended to be the default or normal way to use PDFs such as LP News.

**Audio/Video Tapes:** Caryn Ann has sent out additional tapes to the video archiver that had provided us free advice and there are VHS tapes sent out to Keith Thompson. Caryn Ann is still working on the 1971 audios digitized by Joe Buchman.

**AutoWikiBrowser:** This was suggested by Andrew in order to help Caryn Ann in her category cleanup work.

**Requests for Deletion:** Andrew explained how to move items from the list into the archives (manual editing) and to archive the actual page by changing `{{RFD-header}}` to `{{RFD-archive}}`. Andrew will make that policy page official.



**Potential Damage from Database Cleanup:** There was a stray talk page for an article page that no longer exists that had been vandalized and written over with the original lost in the January database cleanup. It was found through the Internet Archive that the content was not substantial nor unique historical items. This is the only item that we have found so it does not seem likely that some spelunking project will need to be planned. For this talk page, we will simply make a note on the page stating what happened.

**Issues Articles:** We discussed on how to handle issues of interest or controversy within the Libertarian Party, and if we really want any articles of that nature. LPedia. Any issue topic would need to directly relate to the LP and the issue. These pages can link to other articles that discuss the various views within the Party and official statements of the Party.

**Framing the Statement of Principles:** The donor is nervous about shipping it to Lauren for framing and is looking into local options. He will be reporting back to Caryn Ann soon.

**Google Search:** Joe Dehn had questioned why ads were appearing on the search results. Ed noted that this is the cost of a free service. We are still looking for another solution. This solution does search with PDFs which is really useful. The title "Google Site Results" is part of the Google service and not something we chose. Most people familiar with standard Google search results will understand that the top items are advertisements, and they are clearly labeled as such. Ed does not want to repeal until we have something to replace. This does not solve the original complaint but has improved the search results. MyWikis noted that they would have to purchase a new server in order to install the preferred option.

**LNC Budget/Meeting:** Caryn Ann discussed efforts to get some answers for a proposed budget for the December meeting. Caryn Ann is going to propose a \$5,000 budget. Time frames were discussed for suggesting a policy manual revision for the LPHPC.

**Jim Turney Archive:** We will make a page with a link to his video archive.

Meeting adjourned at 5:55pm.



**T LIBERTARIAN**  
PARTY HISTORICAL PRESERVATION COMMITTEE

**Next meeting is set for November 8, 2017 at 4pm Mountain.**



## **MEETING SUMMARY November 8, 2017**

Date and Time: Wednesday, November 8, 2017 @4pm Mountain

Where: Online: Go To Meeting

Committee

Attendees: Caryn Ann Harlos, Ed Fochler, James Gholson, Joe Buchman, Joe Dehn

Member

Attendees: Andrew Kolstee, Marcus Rand, Michael Fucci

Meeting was called to order at 4:05pm. The Minutes/Summaries from October 25, 2017 were approved with corrections. Caryn Ann had posted the prior summaries to LPedia.

**LP News:** James Gholston asked about any original graphics found. Caryn Ann Harlos noted that she and Sarah Ellsworth are still very much in sorting mode and that James is welcome to come to Colorado and stay in her guest room to go to the storage to explore.

**Records Archive Update:** This has been coming along as projected with Caryn Ann and Sarah Ellsworth working each Saturday.

**Nolan Archive:** Dr. Buchman is moving the items into a filing cabinet which is better for scanning. He is also getting back to the scanning and needs to learn how to put things on LPedia. Kevin McCormick might be sending a box of Arizona state party items to Joe.

**Categories:** Andrew Kolstee is still working on a template for categorizing images. The committee discussed how to separate out "files" and "images" in conjunction with the article and document namespaces. It was decided that there is no need for a separate file category as these documents are categorized elsewhere and will appear under those categories as "Media in category X." Caryn Ann asked about whether the preview in the category page could be more attractive other than the Adobe PDF generic logo. Andrew will be creating on separate templates for images (such as with people) with others to be created for publications, maps, etc.



The organization of periodicals with the index in the category listing was discussed to prevent the index from being buried in the lists of issues (ex. See, Free New York). Also the individual articles for the individual issues should follow our naming conventions and be in the document namespace (ex. Document: New York Newsletter January 2001 Free New York).

**Hidden Categories:** Caryn Ann asked about the potential utility of hiding maintenance categories and used Wikipedia as an example. However, that doesn't hide them entirely from the article pages but does hide them from the category tree. After discussion, it was decided that this was good to put on our radar but premature to consider at this time.

**Templates:** Caryn Ann asked for a tutorial on using templates from Andrew.

**Policy Updates:** Joe Dehn has resumed updating.

**Audio/Video Tapes:** Caryn Ann is still progressing slowly on audios due to other priorities. More 1970s and 1980s tapes have been completed by our vendor and will be shipped next week. Keith Thompson will be working on VHS tapes as he can at his workplace.

**AutoWikiBrowser:** Caryn Ann and Andrew will be meeting after this meeting to train on AWB with Parallels.

**Budget:** There is about \$2,500 left in our budget (with some misc. charges for Amazon and this last batch of videos still to be charged off). Now that the big project of LP News is done, we need to make a decision on what to do with the remainder of the 2017 budget. There is an additional \$400 earmarked for the preservation of the Statement of Principles document that is still pending. We will not lose any of this year's budget if we do not use it all since it was specifically raised and earmarked for the historical work.

James Gholston suggested we create a prioritization list for any expenditures to guide spending decisions, particularly for when budget periods are ending.

Lyrasis did a fantastic job with LP News but we need to become a paid member if we are going to use them again. Caryn Ann brought up items in storage that are not practical for us to digitize ourselves, such as oversized and delicate newsprint.





# LIBERTARIAN

## PARTY HISTORICAL PRESERVATION COMMITTEE

There is a large quantity of these in the state party newsletters. Caryn Ann recommends joining Lyrasis as the value is well worth the membership fee (\$500/year). She does not know how the year is calculated (annual, calendar, etc.) and will find that out.

*Motion: Ed Fochler moved that we spend the \$500 for Lyrasis membership. [Discussion continued and this was put on hold]*

Caryn Ann will concentrate on separately out priority items to send to Lyrasis and make a decision on what to send out depending upon price quotes. She estimates that we have about (very roughly) 150 oversized multi-page items, and there are other items that are not oversized but fragile or old or really in need of high-quality handling which would bump up the quantity to an estimate 300. We also do not have any volunteers that have stepped up to do scanning work outside of Dr. Buchman who is concentrating on the Nolan archive.

Whether or not we have a 2018 budget, we will always be able to fund-raise which Caryn Ann will be doing in any circumstance as her goal is always to cover as much of our costs so as not to come out of any LNC budget line.

There is the other issue of the videos which are nearing the end of their recoverable life. Ed Fochler is in favour of concentrating on the print items as it is more immediately useful and amenable to searching. Joe Dehn would like us to concentrate on both and right now just decide on what to do over the next few months, not for the next year. We can do the print items now and the videos in the first quarter of 2018. Joe would like to see an inventory before we send. Also, we need to find out if there are any minimums.

*Amended Motion: Ed Fochler moved that we spend the \$500 for 12 months of Lyrasis membership.*

*This passed without objection.*

**LNC Budget/Meeting:** Caryn Ann will attempt to have a report done with enough time for committee review but time is short with doing a regional report so no promises can be made.



# T LIBERTARIAN

## PARTY HISTORICAL PRESERVATION COMMITTEE

**Interns/Volunteers:** Caryn Ann has received about four applications and Robert Kraus sent over some other unsolicited applications they received earlier this year. She will be interviewing and on-boarding qualified applicants (which is pretty much anyone that seems capable of the work and understands directions). Some of the applicants are simple volunteers, others are actual interns for school credit, and others are simply looking to build a resume. The interns can work on the project of creating separate pages for the LP News issues.

**LPedia Activity:** There has been a spike in activity with some activists taking a real interest in curating their state pages.

**Special Copyright Notice:** Ed Fochler was going to work on a per-page icon for the pages that have special copyright restrictions.

**LPedia Tutorials:** Dr. Buchman asked if we had any tutorials on actual page creation which would be something to consider. A brief demonstration was done during the meeting. An example of each type of page (candidate, activist, etc.) would be a great addition to the Manual of Style.

Meeting adjourned at 5:30pm.

**Next meeting is set for November 29, 2017 at 4pm Mountain.**