

MEETING SUMMARY June 7, 2017

Date and Time: Wednesday, June 7, 2017 @4pm Mountain

Where: Online: Go To Meeting

Committee

Attendees: Caryn Ann Harlos, Joe Dehn, Ed Fochler, James Gholson, Joe Buchman

Member

Attendees: Andrew Martin Kolstee, Chuck Moulton

Apologies from the Chair: Meeting did not record properly so record will be scant and supplemented at June 21, 2017 meeting. No motions were passed.

Meeting was called to order at just over 4:00pm. The Agenda was approved with additions. The Minutes/Summary from May 24, 2017 were approved. Caryn Ann had posted the prior summaries to LPedia. No member comments.

Records Archive Update: Volunteer Sarah Ellsworth will be spending Saturdays with Caryn Ann. A full day has already been put in. Boxes and filing cabinets have been obtained.

Winger and Nolan Archive: The Winger items still need to be uploaded. We are at a time when things are getting scanned and put into our Dropbox faster than being put on LPedia. Caryn Ann will be working with our volunteer to continue to get access to the Nolan archive.

New User Registration Information: Ed will be researching this and in the meantime we will be saving screenshots of new editors in a folder on Dropbox.

Categories: The committee had an extensive discussion with Andrew on a category strategy. A work page on LPedia has been created and the committee will work on it before the next meeting to get started. This is going to be the next major project. We will have far fewer granular categories as it becomes unwieldy.

Dropbox: It is the same login as the mega drive. Other committee members are asked not to use the sync function as it may interfere with Caryn Ann's backups.



Policy Updates: Andrew and Joe D. will be preparing updates including how to use categories and templates.

Search Function: Namespaces have to be put in front of the search terms for those items to appear, but this can be changed by users in their default settings. This will be detailed in a policy update.

Administrator Responsibilities: Caryn Ann will bring a proposal to the next meeting on minimum expectations for administrators.

Adjournment time not noted.

Next meeting is set for June 21, 2017 at 4pm Mountain.